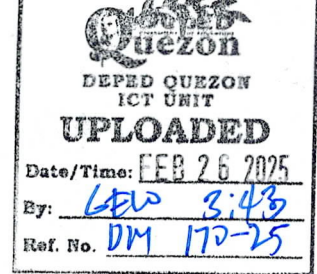




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



25 February 2025

**DIVISION MEMORANDUM**  
DM No. 170, s. 2025

**LEARNER GOVERNMENT CLUSTER LEVEL ELECTIONS AND  
PLANNING WORKSHOP FOR SCHOOL YEAR 2025-2026**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors  
School Heads In-Charge of Learner Formation  
Elementary and Secondary School Heads  
All Others Concerned

1. In compliance with **DM-OUOPS-2025-11-00442** titled **Learner Government Elections for School Year (SY) 2025-2026**, this Office, through the School Governance and Operations Division – Learner Formation Section (SGOD-LFS), announces the conduct of the Learner Government cluster level elections and planning workshop on **March 3-12, 2025**. Please see Enclosure 2 for the schedule and host school per cluster.
2. This activity shall amplify the voices of learners for representation and decision-making. Specifically, this activity aims to provide support to all learners to instill effective leadership which shall contribute to their holistic development.
3. All clusters shall adhere to the guidelines and templates that were discussed during the online orientation for the Learner Government cluster level election guidelines.
4. All elected District SELG and SSLG Presidents and School Heads In-Charge of Learner Formation shall attend the cluster level elections and planning workshop. All participants are advised to bring laptops, extension wires, and other devices that can be used during the workshop proper.
5. Conduct of all activities related to the Learner Government Program (LGP) shall follow the provisions in **DepEd Order No. 09, s. 2005 – Instituting Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith; DepEd Order No. 03, s. 2023 – An Order Allowing the Conduct of In-person Activities in Schools;** and community guidelines on safety and health protocols.

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6. All expenses incurred in the conduct and monitoring of cluster level elections and planning workshop shall be charged against school MOOE/local funds for school personnel and learners and division MOOE/local funds for division personnel subject to the usual accounting and auditing rules and procedures.
7. Immediate dissemination of and strict compliance with this Memorandum is earnestly desired.

**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

sgod/mamt/02/25/2025

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Enclosure 1 to DM No. 17, s. 2025

**Parent Consent Form**

This form confirms that as parent/guardian, I agree to allow the participation of my son/daughter in the conduct of Learner Government Cluster Level Elections and Planning Workshop on March \_\_\_\_, 2025 at \_\_\_\_\_.

This is to confirm that I give full permission for any activity that may be done during this event and the use of some or all of their images/contributions/performances in any publication (including electronic publications such as film or website) created by or for the DepEd – Quezon Learner Formation and to release this material on DepEd official platforms.

I hereby confirm that I agree and understand the commitment of my son/daughter to the learner government program. I also understand and will support my son's/daughter's endeavor to comply with existing rules and regulations for the said event, meet the expectations as participant, and fulfill the responsibilities as an officer of the Learner Government (LG).

\_\_\_\_\_  
Name and Signature of the Learner

\_\_\_\_\_  
Name and Signature of the Parent/Guardian

\_\_\_\_\_  
Date

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Enclosure 2 to DM No. \_\_\_\_\_, s. 2025

**Schedule of Cluster Level Elections and Host Schools**

Cluster	Schedule	Host School
1 – Burdeos, Panukulan, Polillo, Patnanungan, Jomalig, General Nakar 1, General Nakar 2, Infanta	March 6, 2025	Paaralang Sekundarya ng Heneral Nakar School Head: Allan Data
2 – Real, Mauban North, Mauban South, Lucban, Sampaloc, Pagbilao 1, Pagbilao 2, Padre Burgos	March 5, 2025	Silangang Malicboy National High School School Head: Jennifer E. Ayapana
3 – Sariaya East, Sariaya West, Candelaria East, Candelaria West, Tiaong 1, Tiaong 2, San Antonio, Dolores	March 8, 2025	Lutucan Integrated National High School School Head: Feliza B. Quevada
4 – Agdangan, Unisan, Pitogo, Macalelon, General Luna, Catanauan 1, Catanauan 2, Mulanay 1	March 10, 2025	Catanauan National High School School Head: Maria Violeta D. Elises
5 – Mulanay 2, San Francisco 1, San Francisco 2, San Narciso 1, San Narciso 2, Buenavista 1, Buenavista 2, San Andres	March 11, 2025	Buenavista National High School School Head: Rogelio P. Villapando
6 – Alabat, Perez, Quezon, Atimonan 1, Atimonan 2, Plaridel, Gumaca East, Gumaca West	March 3, 2025	Cesar C. Tan Memorial National High School School Head: Minerva C. Luna
7 – Lopez East, Lopez West, Calauag East, Calauag West, Guinayangan North, Guinayangan South, Tagkawayan 1, Tagkawayan 2	March 12, 2025	Guinayangan Senior High School School Head: Leopoldo B. Mendoza

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Enclosure 3 to DM No. 170, s. 2025

**Members of the Cluster LG COMEA/Technical Working Group**

Cluster	Name	School
1	Marwin B. Alpajora	Amot Elementary School
	Lorena T. Avellaneda	Angelo Elementary School
	Rosie C. Porte	Canaway Elementary School
	William V. Maritana Jr.	Alitas Elementary School
	Jane Jasmin M. Galicia	Apad Elementary School
	Joan M. Curia	Pandan Elementary School
	Sheryl Jean N. Dig	Luod Integrated School
	Roman C. Torres	Polillo National High School Extension
2	Reynato Z. Obis	Nagsinamo National High School
	Sherwin P. Vargas	Liwayway National High School
	Catherine May M. Manuba	Cagbalete II Elementary School
	Elmer C. Ravina	Pagbilao National High School
	Jennifer E. Ayapana	Silangang Malicboy National High School
	Clarissa J. Zenarosa	Tagumpay Elementary School
	Marivi D. Ladines	Sampaloc Elementary School - I
	Prescila D. Cortez	Hinguiwin National High School
3	Maria Leonora A. Dimaano	Kinatihan 2 Elementary School
	Ireen M. Marasigan	Masalukot II Elementary School
	Arman M. Claveria	Bungoy Elementary School
	Gindra R. Perez	Bulihan Elementary School
	Albert D. Sarmiento	Pantoc Elementary School
	Evangeline C. Rubio	Sampaloc I Elementary School
	Daisy A. Aguilar	Ayusan Elementary School
	Pacita S. Orogo	Cabay Elementary School
4	Arvin A. Morata	Ilayang Kinagunan Elementary School
	Maria Violeta D. Elises	Catanauan National High School
	Jessa C. Marquez	Estanislao Perlas National High School
	Ramil C. Escrimadora	San Ignacio Ilaya Elementary School
	Eraiza Jane T. Forbes	San Vicente Elementary School
	Joey O. Balaguer	Ilayang Cambuga Elementary School
	Evelou F. Escosia	Pitogo Central School - II
	Mary Grace M. De Castro	Rizal Elementary School
5	Reygan L. Lazo	Bagong Silang Elementary School
	Elmar C. Ausa	Siaín Elementary School
	Erwin Paul D. Tagle	Dona Francisca Alvarez Rejano Integrated School
	Eric V. Mornaol	Alibihaban Integrated School
	Darwin F. Magas	Dr. Vivencio V. Marquez National High School
	Gilbert R. Saníel	Gregorio G. Edaño Sr. Elementary School
	Dina Q. Banaban	Gregorio Reyes National High School
	Marjouriebeth L. Unada	San Isidro Elementary School

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6	Lecerio F. Del Moro Jr.	CB Encarnado Integrated School
	Marelou A. Canales	Buhangin Elementary School
	Teresita N. Paunil	Magsaysay Elementary School
	Ariel T. Tarray	Villa Padua Elementary School
	Jerrieza M. Estancia	Pagsabangan Elementary School
	Sighlie M. Regodon	Perez National High School
	Maria Solita R. Paras	Plaridel Central School
	Janette J. Cabangon	Pablo D. Maningas National High School
7	Maribel S. Fideli	San Roque Elementary School
	Maria Elena Q. Carolina	Atulayan Elementary School
	Christian J. Ricafrente	San Luis I Elementary School
	Christian M. Bulgado	Lubigan Elementary School
	Edson A. Villanueva	Veronica National High School
	Jenette M. Panoso	Guites National High School
	Rodel D. Magyaya	Kinatakutan National High School
	Albert C. Escobar	Bamban Elementary School
Mark Angelo M. Tiusan	Technical Assistance Provider, SGOD PDO	
Hazel Ann S. Camo	Monitoring Official, SGOD PDO	
Rommel T. Oczon	Monitoring Official, SGOD PDO	
Floriciel R. Lagos	Monitoring Official, SGOD PDO	

*-nothing follows-*

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Enclosure 4 to DM No. \_\_\_\_\_, s. 2025

**Standard Program of Activities for the Learner Government  
Cluster Level Elections and Planning Workshop 2025**

7:00 a.m. – 8:00 a.m.	Arrival and Registration	<i>Participants and TWG</i>
8:01 a.m. – 8:30 a.m.	Orientation and Briefing for TWG	<i>TWG Members and Division PDOs</i>
8:31 a.m. – 9:00 a.m.	Management of Learning	<i>c/o Host School</i>
9:01 a.m. – 10:00 a.m.	Session: Action Planning for the Learner Government	<i>c/o Division PDOs</i>
10:01 a.m. – 12:00 n.n.	Workshop Proper	<i>District SELG and SSLG Presidents w/ Division PDOs</i>
12:01 p.m. – 1:00 p.m.	Lunch Break	
1:01 p.m. – 2:30 p.m.	Election Proper	<i>TWG Members</i>
2:31 p.m. – 3:00 p.m.	Closing Program	<i>c/o Host School</i>

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